



## Privacy Policy

### 1. General

The app Dictate+ is provided by JOTOMI GmbH („JOTOMI“). The contact details are:

JOTOMI GmbH  
Riedstraße 9  
88069 Tettang  
GERMANY  
[www.jotomi.de](http://www.jotomi.de)  
[info@jotomi.de](mailto:info@jotomi.de)

This privacy policy declares which personal data is collected while using the app, and which rights the user has.

### 2. Data acquisition / data processing

- a) The app records speech as directed by the user, and sends it as an (optionally encrypted) audio file to a sharing destination which is configured and selected by the user. No data at all is being sent to JOTOMI, neither manually nor automatically. JOTOMI explicitly makes a point of not collecting or receiving usage statistics or telemetry data.

The only case in which any data at all is transmitted from the app to JOTOMI is when the user explicitly wants to contact JOTOMI by e-mail. This can be done with the “Support” button in the app; JOTOMI may receive the following data as part of the e-mail:

- aa) E-mail address of the sender
- bb) Name of the sender (if configured in the system settings of your device)
- cc) Version number of the installed app
- dd) Model and type of the device on which the app is installed
- ee) Version number of the installed operating system

The user can manually remove the data referenced in cc) to ee) before sending the e-mail.

E-mail address and name of the sender will not be used for commercial or marketing purposes and will not be transmitted to third parties.

If the app terminates due to a technical error (“crash”), the user may be asked to send diagnostic information by e-mail to JOTOMI. This information does not contain personal information, only technical data about the error. The data will not be transmitted automatically, the user has the final decision if and which data is transmitted.

Diagnostic data that the user transmitted voluntarily will only be used to analyze the error and for continuous improvement of the app according to article 6 1. b), c) GDPR, and deleted after three years or earlier.

- b) The app requires access to the microphone in order to record dictations. It will ask the user for permission to access the microphone on first launch to perform its primary function. If that permission is not granted, the app won't be able to record anything. All data recorded through the microphone will be stored in encrypted form.
- c) If the user activates “Siri”, Apple’s speech recognition service, to enter text in any of the app’s text entry fields, the respective speech recordings will be sent to Apple. The app has no influence on this process. The recordings that the user sends to Apple are transcribed there and returned as a displayable text. This process is governed by Apple’s privacy policy.
- d) If the user wants to read a QR code, barcode, matrix code or other visual code into a dictation’s metadata, the app needs access to the camera of the device. Upon first use of this feature, the app will ask for permission to use the camera. Even if the user grants this permission, the app will not record, store or transmit photos or videos. The camera is only being used to decode visual codes.
- e) The user can manually send recorded audio to pre-configured or manually configured sharing destinations such as e-mail, FTP servers, or cloud services. These sharing processes are not subject to this privacy policy, but governed by the privacy policy of the respective recipient and intermediate transfer agents.
- f) When the user sets up a sharing destination to a file server, i.e. SFTP, FTP, WebDAV, and cloud services like Microsoft™ 365, Google Drive™, Dropbox™, then Dictate+ can theoretically read the files on that server to which the user has access. Dictate+ will not read any file contents on such servers. It may request lists of the items contained in folders during sharing destination setup in order to allow the user to pick a destination folder, and, as part of the upload process for each file, request a list of

items in the destination folder to check if the file to be uploaded is already present. No data acquired from such a file server will be stored by Dictate+ on the user's device or transmitted anywhere else.

### 3. Rights of the user:

The user has the right to access to his or her personal data, to request rectification or erasure of his or her personal data, to restrict the processing of his or her personal data, to object against processing his or her personal data, or to receive his or her personal data in a structured, commonly used and machine-readable format. By choosing to contact JOTOMI by e-mail, the user declares consent in the sense of article 6. 1. a) GDPR. This consent can be withdrawn anytime, which shall not affect the lawfulness of processing based on consent before its withdrawal. Diese Einwilligung kann jederzeit widerrufen werden, ohne dass die Rechtmäßigkeit der Datenverarbeitung bis zum Widerruf berührt wird.

The user can exercise these rights by contacting JOTOMI via e-mail. Die Ausübung dieser Rechte kann durch Kontaktaufnahme per E-Mail an JOTOMI erfolgen. The authority responsible for supervising JOTOMI is:

Der Landesbeauftragte für den Datenschutz und  
die Informationsfreiheit Baden-Württemberg  
Postfach 10 29 32, 70025 Stuttgart  
Königstraße 10a, 70173 Stuttgart

JOTOMI continuously checks and updates this privacy policy. It can change without explicit notification to the user.

Last update: 02/14/2021

JOTOMI GmbH